## The Chipman Room

Room 6-104

DMSE

### **Making a Reservation**

First, make sure the room is available for your desired date and time at:

dmse.mit.edu/resources/conference-rooms/calendars

Then, fill out the room reservation form online at: http://dmse.mit.edu/reserve-room

### For A/V Issues

(Note: DMSE does not have a service agreement with MIT AV. We will be billed for any service call that is made)

MIT Audio Visual: 617-253-2808 | avmaint@mit.edu

#### For Room Issues

(problems with lights, electrical outlets, room temperature, etc.)

MIT Customer Service Center: 617-253-4948

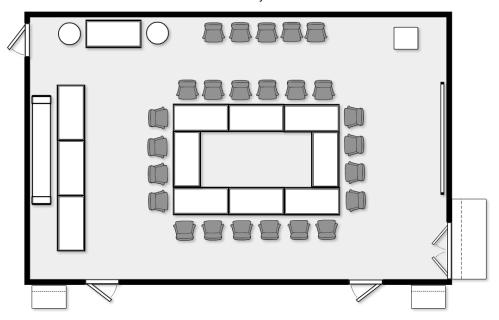
For other questions, please see someone in Rm. 6-113



### Default Layout: Boardroom Style

CAPACITY: 20

#### Chipman Room Boardroom Style



#### **FURNITURE**

#### Chairs:

Default (Padded): 25 Storage (Mesh): 28

Total: 53

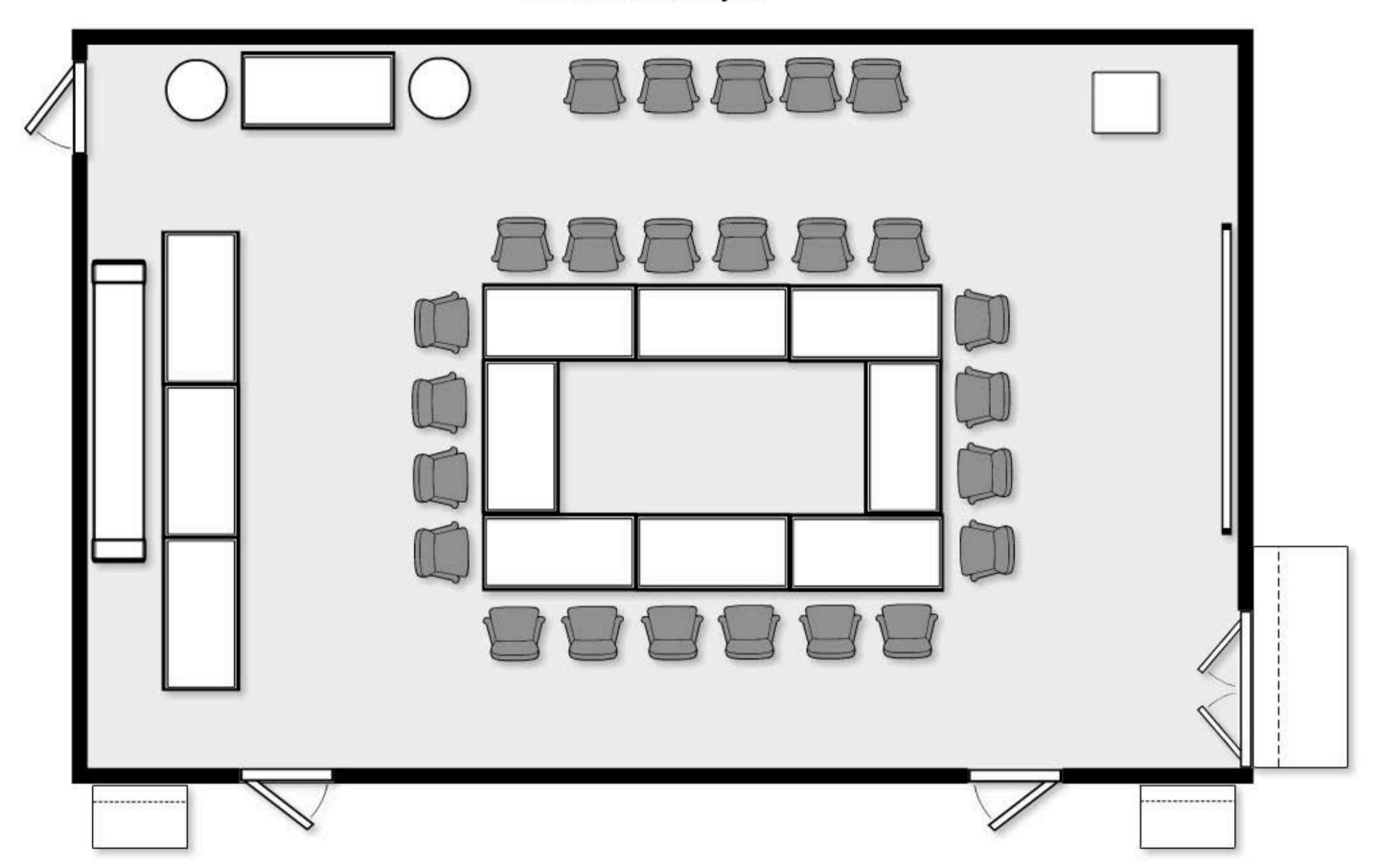
#### Tables: 12

(For storage, use kitchen)

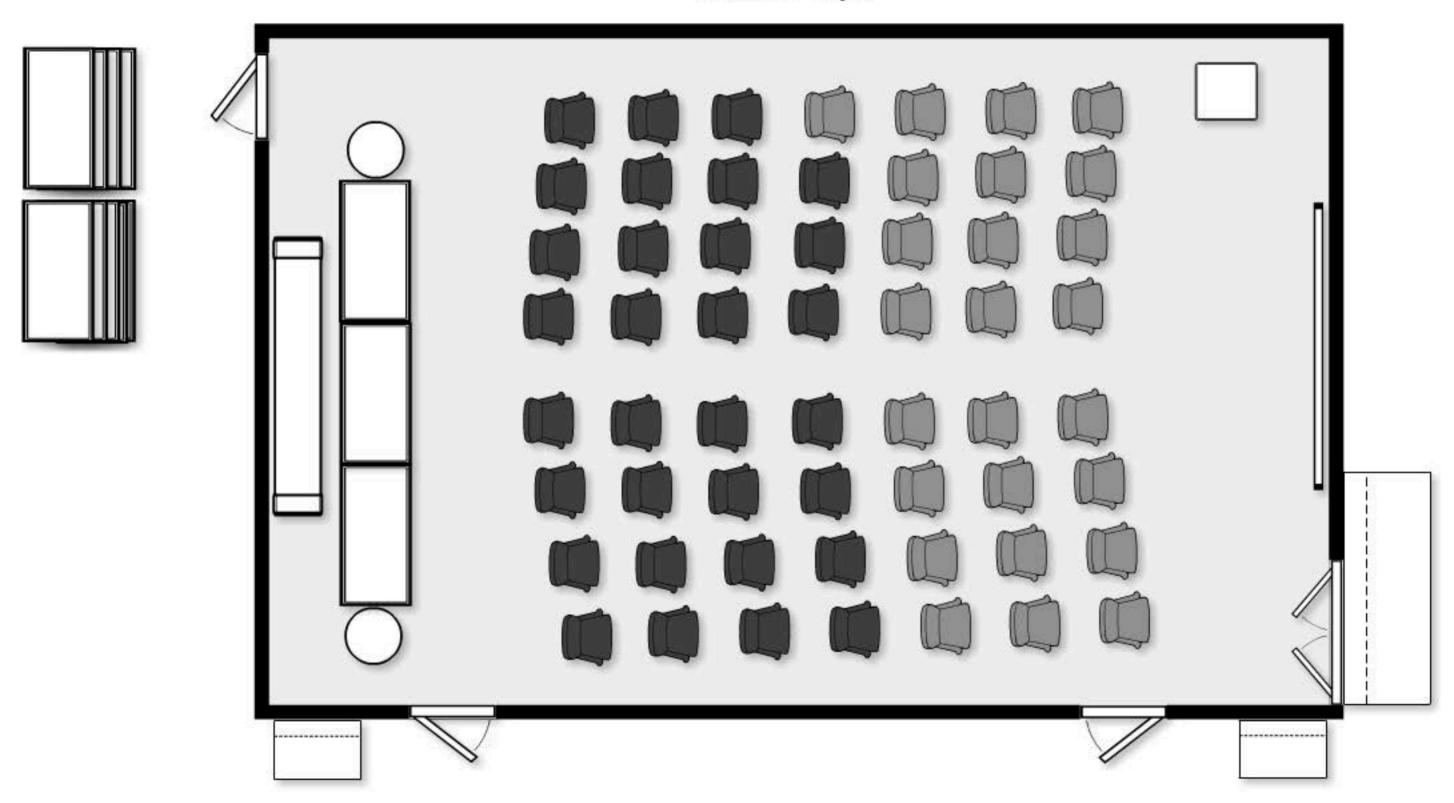
#### **Alternative Layouts:**

- 1. Classroom Style: 24-30
- 2. Lecture Style: 78
- 3. Open (standing): 125

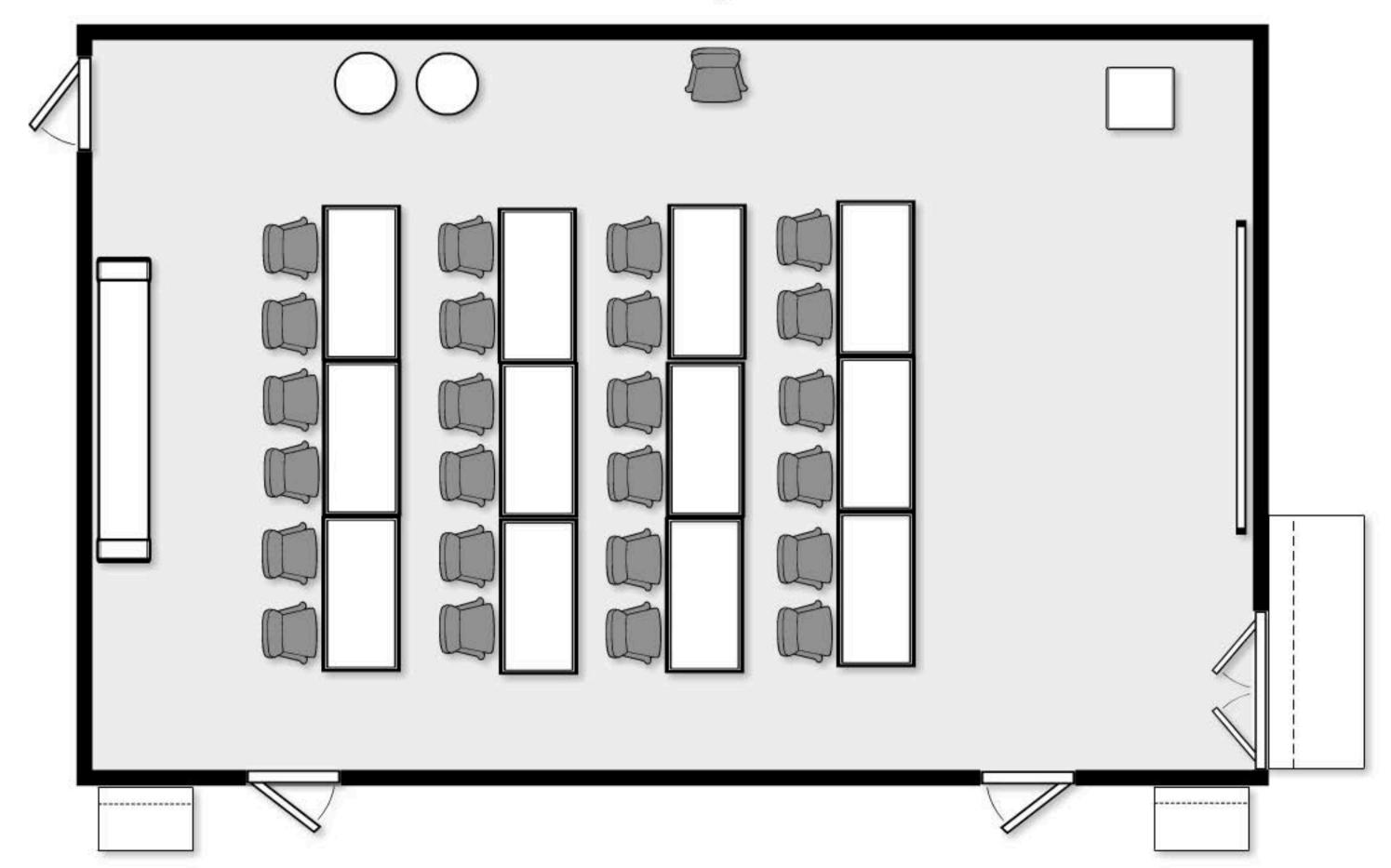
Boardroom Style



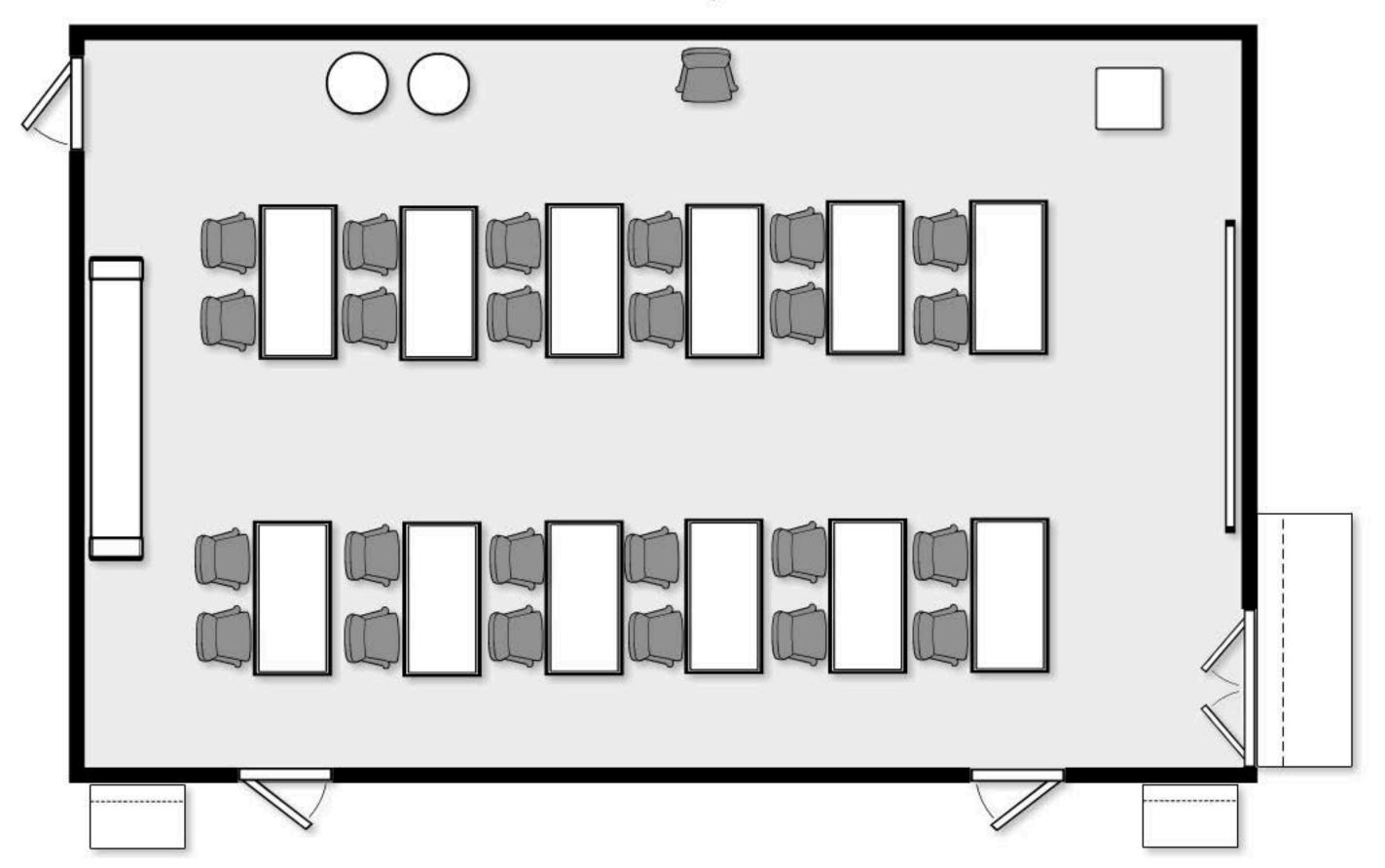
Seminar Style



Classroom Style 2



Clasrsoom Style 1



Open Style

